



Sharing Video or Audio Files as Part of a Grant Application

All applicants have the option to submit their answers to the narrative questions as a video or voice recording rather than written text. To use this option, please see the instructions below. Applicants should only submit one response to each question, either written OR video/audio. Applicants may choose to answer via written text for some questions and video or audio for others. Please be mindful of the time limits listed in each question when recording video or audio responses.

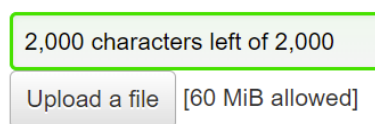
URL Links

For most questions, applicants will need to record their response, upload the file to a video or file sharing site of their choice, and provide a URL link to the recording. The application will instruct you to paste a sharable link to your video or audio file in the response section for the corresponding question. Some website options are listed below but you may use another service as long as you are able to provide a link to the video or audio file that will be accessible by Community Foundation staff and proposal evaluators.

- **YouTube-** *We recommend posting as an “Unlisted” video, as this will allow you to create a shareable link without posting the video to your public page. For instructions on uploading a video to youtube, click [here](#).*
- **Google Drive-** *Please be sure to select the setting “Anyone with the link can view.”*
- **Dropbox-** *Please be sure to select the setting “Anyone with this link can view.”*

Direct Uploads on the Foundant Site

Due to file size limitations, it is currently not possible to upload all video or audio responses directly to Foundant. However, for a few of the shorter responses, there is an option to upload directly in the application. Those questions will be identified by an *Upload a file* button below the narrative box like the one shown below.



After clicking the button, a file can be selected and uploaded. The maximum size of the file is listed for each question. This size should accommodate a video at the maximum length saved at an SD resolution such as 720 x 480 or WVGA. Larger files such as HD or 4K can be saved at the lower resolution before uploading or shared as a URL link as described above.

Questions

If you have questions about video or audio file sharing and uploading, please email Monique Moreno, Program Associate at monique@lvcfoundation.org.